

Whidbey Shores Association Member Forum Guidelines

(Adapted November 4, 2020)

Amended October 14, 2021

The membership will be offered 30-minutes at the commencement of a regular Board meeting to address any questions, concerns or suggestions related to WSA topics. If you wish to address the Board, please email wsaboard@whidbey.com by noon the day before any regular Board meeting and include the subject that you wish to address.

Members will be given five (5) minutes to speak on their subject. Should more than six (6) members request time and call in, then the member forum will be extended in five (5) minute increments, as needed, to accommodate up to eight (8) members total. Should more than eight (8) members request time and call in, then the first eight (8) members to request time will be allowed to speak at the present member forum in the order they emailed requesting time, and any remaining members will take part in the member forum at the beginning of the next regular Board meeting. These remaining members will be allowed to speak first, and in the order in which they emailed requesting time, at the subsequent member forum at the beginning of the next regular Board meeting and ahead of any members requesting time and calling in for the subsequent member forum. The member forum is not a time for discussion, nor action by the Board, but simply a time for members to voice their concerns or opinions to the Board.

If, by noon the day prior to the scheduled regular Board meeting, no members indicate they plan to attend the member forum, the Board will not hold the member forum and will begin the regular Board meeting at its regularly scheduled time. For the purposes of these guidelines, "regularly scheduled time" shall mean the time the meeting would have taken place, including any rescheduled or continued meeting times, without the time allotted for the member forum.

If a member requested the Board meeting access information and indicated they would be attending the member forum but does not call into the forum within the first five (5) minutes of the meeting, and no other members have requested time and called in, the Board will close the forum and begin the regular Board meeting.